**Academic Affairs/The Center for Research Frontiers in the Digital Humanities**

**Memorandum of Understanding**

**DATE**

This Memorandum of Understanding (MOU) is an internal agreement between Academic Affairs and the CENTER NAME. In recognition of the university’s commitment to supporting new Centers as they establish their foundation, academic affairs hereby agrees that the CENTER NAME will accrue all (100%) of the facilities and administrative (F&A) recoveries through THREE FISCAL YEARS from any/all sponsored programs awarded to the Center where any Center Affiliate is Principle Investigator and the scope of the work of the grant meets the Center’s goals. Sponsored program activity in the CENTER NAME which is expensed in FY XX will receive 100% of the retroactively distributed F&A in FYXX. Effective DATE (FYXX), sponsored program activity in the CENTER NAME will revert back to approved campus policy. Sponsored program activity in the CENTER NAME expensed in FYXX (one year after the three year term) will receive the approved campus F&A distribution which will occur retroactively in FY XX. The CENTER NAME aims to become a self-sustaining Center, and this reinvestment of all F&A aims to support that goal.

Per the relevant Executive Directive or policy 900-003, the CENTER NAME will accrue 100% of the F&A recovered from all sponsored programs where any Center Affiliate is Principle Investigator for three years, until the end of FY XX (Three years). All fully executed F&A distribution addendums will be honored when the Center works across units with multiple investigators.

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Center Director

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Provost